

## MINUTES OF THE GOVERNING BODY MEETING

A meeting of the Governing Body of Maitreyi College was held on Thursday, December 22, 2022 starting from 11:00 AM in the College Committee Room. The following members were present:

1. Prof. Shital Jhunjunwala, University Representative
2. Prof. Vijaya Laxmi Singh, University Representative
3. Dr. Prachi Bagla, Teacher Representative
4. Dr. Pooja Baweja, Teacher Representative
5. Ms. Meena Malhotra, Special Invitee
6. Prof. Haritma Chopra, Officiating Principal and Member Secretary

**Item 2** : The Governing Body appreciated the services rendered by Prof. K. N. Saraswathy as University Representative on the Governing Body and welcomed Prof. Vijaya Laxmi Singh as new University Representative on the Governing Body.

**Item 3** : **Prof. Vijaya Laxmi Singh** was unanimously elected as the Chairperson of the Governing Body in terms of Ordinance XVIII, Clause 3(3) of the University Calendar. It was noted that she will hold the office of the Chairperson till her tenure on the Governing Body or till the constitution of the Governing Body afresh, whichever is earlier.

**Item 4** : **Prof. Shital Jhunjunwala** was appointed as Honorary Treasurer of the Governing Body in terms of Ordinance XVIII, Clause 4(1) of the University Calendar. It was noted that she will hold the office of the Honorary Treasurer till her tenure on the Governing Body or till the constitution of the Governing Body afresh, whichever is earlier.

**Item 5** The Governing Body approved and granted the Child Care Leave to the following teaching staff:

Sr. No.	Name	From	To	No. of Days	Remarks
1	Dr. P. Kavita Department of Botany	05.01.2023	24.02.2023	51	For ward's examination
2	Ms. Meena Yadav Department of Zoology	09.01.2023	29.03.2023	80	For ward's examination

The Governing Body permitted the College to appoint Guest Faculty, against the leave vacancy, in the academic interest of the students.

**Item 6** : The Governing Body noted the procedure followed to e-auction the College Mini Bus make Swaraj Mazda bearing registration no. DL1VA-6147. The Governing Body recorded that it has been declared condemned by the General Manager (Technical), E & M Workshop, Airport Authority of India vide certification no. AAI/EM/VCC/242/2022/1089 dated October 11, 2022. The reserve price for the van as assessed by Surveyor and Loss Assessor is Rs. 1,21,200.

The Governing Body was of the view that few scrap vendors may be called to assess its reserve price again so as to have a better deal.

- Item 7** : The Governing Body noted that the quotations invited for the insurance of the College building includes Girls' Hostel as well. As the Girls' Hostel will be run in self-financing mode, therefore, separate quotations should be invited and be placed before the Governing Body in its next meeting. The Governing Body was of the view that the company providing a better deal will be awarded the work.
- Item 8** : The Governing Body recorded the letter No.D-1161/CA/ST dated November 9, 2022 received from AR. Vijay Kaushal, Dy. Chief Architect, NDMC wherein it has been directed to submit the Structural Safety Certificate along with Structural Audit Report of the existing old College Building. The Governing Body was of the view that the College should write to the University of Delhi seeking the procedure they have followed to obtain the Structural Safety Certificate and Structural Audit Report. Also, the College should get in touch with other Colleges to have an idea whether the certificate and report that they have submitted to NDMC has been accepted or not. The above details may please be placed before the Governing Body in its next meeting.
- Item 9** : The Governing Body was of the view that as co-opted member has to be nominated in the Internal Complaints Committee, therefore, the College should provide the candidature of at least 2-3 persons so that the best candidate can be nominated. This matter will be taken up again in the next meeting.
- Item 10** : **ANY OTHER MATTER**

**Item 1: Short-term Courses to be offered:** The Governing Body noted the brief details about the short-term courses to be offered to the students. The Governing Body was of the view that Nodal person of every short-term course should make a brief presentation before the Governing Body in its next meeting highlighting course profile, fee structure and its utilization.

The meeting ended with a vote of thanks to the Chair.



**Prof. Vijaya Laxmi Singh**  
Chairperson



**Prof. Haritma Chopra**  
Officiating Principal and Member Secretary